

Application for Employment

PERSONAL INFORMATION

Last Name First Name Middle

Address City State Zip

Home Phone: _____ Cell Phone: _____

Are you authorized to work in the U.S. Yes No

Have you ever been convicted of a Felony? Yes No

If selected for employment are you willing to submit to a pre-employment drug screening test?
 Yes No

Position Applying for: _____ Date of Application: _____

Date Available for work: _____ Social Security Number: _____

Desired Salary: _____ Are you currently employed? _____

Are you at least 18 years old: Yes No Have you ever served in the Military? Yes No

EDUCATION

School Name	Location	Years Attended	Degree Received

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

EMPLOYMENT

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

REFERENCES

Name	Title	Company	Phone

Acknowledgement and Authorization

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. Further I understand and agree that my employment is "at will" for no definite period and regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

 Signature of Applicant

 Date